How Do I Access the DuckConnect?

Go to DuckCon-nect Website:

Click “Student Login” and enter your Duck ID and password

Click on the “Job Postings” tab on the upper grey bar and then click “Available position” or “qualified position”

Begin your search

Market Research Analyst | Penn, Schoen & Berland Assoc., Inc. | Bellevue, WA | Deadline: 12/01 | DuckConnect ID: 19106
- The Analyst will be responsible for:
  1) Developing a deep understanding of specific client issues.
  2) Handling the details of implementing and managing all phases of market research and strategic communications projects.
  3) Conducting analysis of research studies and creating coherent presentations to help drive strategy and planning.

Financial Business Analyst | Intel | Bellevue, WA | Deadline: 12/07 | DuckConnect ID: 19228
- Through business partnering, you will drive sound business decisions and keep Intel legal worldwide while maintaining high standards of professionalism and integrity. Depending on your position, your responsibilities could span many activities associated with managing a successful business, including:

Personal Loan Specialist | Springleaf financial service Gresham, OR | Deadline: 12/07 | DuckConnect ID: 19219
1) As a Springleaf Personal Loan Specialist, you have an opportunity to learn every facet of direct consumer lending; including business development and sales, credit underwriting, and client servicing.

1) The position will initially focus on new business acquisition for the first six months. You will learn how to data mine, engage and deliver a pitch to high level corporate executives, and set up for the close.

HHS/OIG/OAS Internship | U.S. Dept. of Health and Human Services, OIG Office of Audit Services | Seattle WA | Deadline: 12/04 | DuckConnect ID: 3994.
- The U.S. Department of Health & Human Office of Inspector General has full-time or part-time, unpaid internship positions available in its Seattle Office of Audit Services (OAS). OAS conducts national audits to provide HHS, Congress, and the public timely, useful, and reliable information on significant issues within the Department. These audits focus on preventing waste, abuse, or mismanagement and promoting the economy, efficiency, and effectiveness of HHS programs.
Market Research Analyst | Penn, Schoen & Berland As soc., Inc. | Bellevue, WA | **Deadline: 12/01** | DuckConnect ID: 19106

- The Analyst will be responsible for:
  1) Developing a deep understanding of specific client issues.
  2) Handling the details of implementing and managing all phases of market research and strategic communications projects.
  3) Conducting analysis of research studies and creating coherent presentations to help drive strategy and planning.

Financial Business Analyst | Intel | Bellevue, WA | **Deadline: 12/07** | DuckConnect ID: 19228

- Through business partnering, you will drive sound business decisions and keep Intel legal worldwide while maintaining high standards of professionalism and integrity. Depending on your position, your responsibilities could span many activities associated with managing a successful business, including:
  1) Capital and factory capacity analysis.
  2) Budgetary plans and tracking.
  3) Project valuation and prioritization.
  4) Cost reduction and expense controls.
  5) Financial statement analysis

ORACLE - Inventory and Control - Business Analyst | Oracle Portland, OR | **Deadline: 12/19** | DuckConnect ID: 18912

- Day to day, you will be responsible for:
  1) Investigating and resolving Inventory & WIP discrepancies using root cause analysis and root cause corrective action techniques.
  2) Providing the necessary tools for all departments to maintain Inventory & WIP integrity.
  3) Maintaining strong relationships through partnering with finance, production and supply chain functions.
  4) Promoting Inventory and WIP integrity through training.
  5) Monitoring Inventory aging and generating accurate and timely Inventory aging reports.
  6) Administering weekly cycle counts.

Data Analyst | RVK.Inc. | Portland, OR | **Deadline: 12/19** | DuckConnect ID: 19448

1) Duties and Responsibilities:
   - Work with IMR team to process client deliverables related to the investment manager selection process.
   - Assist in researching and providing information to client teams regarding investment manager changes and client exposure.
   - Create spreadsheets and build reports to be utilized by the asset class team.
   - Update and maintain systems to help facilitate the processing of investment manager searches.

Business Analyst | Aptiva Corp | Nationwide | **Deadline: 12/25** | DuckConnect ID: 17408

1) Develop and manage business requirements for projects and gaining appropriate agreement and sign-off from the project team. Reviewing Business Requirement Documentation (BRD) for assigned projects and providing feedback based on the business suitability from a risk, cost, benefit and design perspective. Leading walk through of requirements and designs with technology and business areas.

2) Provide recommendations to possible solutions. Discuss requirements with clients/end-users and analyze feasibility of proposals.

Business Reporting Analyst | Quinstreet | Foster City, CA | **Deadline: 12/26** | DuckConnect ID: 19514

- Reporting and analytics to support multiple categories within the QuinStreet business lines to include: Education, Business to Business, Home Services, and Financial Services.
- Close interaction with the Operations team within the Beaverton office on a day to day basis as most reporting is being developed to drive our daily operations.
- Will have strong partnerships with the Business, Technical, and Support Departments as defined by current business needs generally through troubleshooting data sets.
- Creation and implementation of reporting on existing campaign progress, highlighting opportunities to optimize and grow the campaign through data driven recommendations.

The Page 2 of 2
Sales/ Marketing Careers

**Brokerage Representative** | Charles Schwab & Co., Inc. | Richfield, OR | **Deadline:** 12/04 | DuckConnect ID: 19423
1. Work as a financial services professional.
2. Display a unique blend of industry knowledge and excellent customer service skills to address participant inquiries. Probe to identify needs and position solutions for our participants.
3. Communicate effectively over the phone, working in a structured call center environment.
4. Provide guidance on many topics relating to retirement plan specifics and investing.
5. Create lasting Schwab relationships. Foster engagement in a team environment.

**Personal Loan Specialist** | Springleaf financial service | Gresham, OR | **Deadline:** 12/07 | DuckConnect ID: 19219
1. As a Springleaf Personal Loan Specialist, you have an opportunity to learn every facet of direct consumer lending; including business development and sales, credit underwriting, and client servicing. You establish and build customer relationships through sales and delivering exceptional service.
2. Through your understanding of our personal loan products, you and your branch team assist customers in making educated decisions that help them achieve their financial goals. In addition, you learn and follow all applicable compliance policies and regulations.

**Carrier Operations Specialist** | Nolan Transportation Group | Vancouver, WA | **Deadline:** 12/05 | DuckConnect ID: 19658
- Responsibilities:
  1. Booking and scheduling shipments with our carrier partners.
  2. Tracking shipments and resolving issues.
  3. Maintaining office organization and efficiency.
  5. Developing and maintaining carrier relationships.
  6. Communicating with customers, carriers and brokers.

**Sale Representative** | International Sports Management, Inc. | Portland, OR | **Deadline:** 12/13 | DuckConnect ID: 19864
1. The position will initially focus on new business acquisition for the first six months. You will learn how to data mine, engage and deliver a pitch to high-level corporate executives, and set up for the close. You will then perform a combination of account management and acquisition for the remainder of the first year. Selling is conducted over the telephone as you will be selling to companies across the United States.

**Client Development & Asset Management** | AlphaSights | New York, NY | **Deadline:** 12/06 | DuckConnect ID: 19675
1. Autonomously take ownership and manage a significantly large book of business.
2. Acquire new accounts and constantly improve the sales process.
3. Strategize and implement initiatives to grow out the business.
4. Carve out your role - we don’t micromanage, so you create your own career path.

**Lead Development Representative** | Demandforce | San Francisco, CA | **Deadline:** 12/13 | DuckConnect ID: 19324
As a Lead Development Representative you will:
- Work closely with an account executive to schedule web demos, build pipeline and network
- Keep accurate records in our CRM
- Prospect new business
- Identify qualified prospects and navigate company structures to identify decision makers
Jobs still available

**Junior Business Strategy Analyst** | Booz Allen Hamilton  
Annapolis, MD | [Link to application]  
- Provide cost and economic analysis support, primarily in IT-focused client engagements.  
- Maintain responsibility for data science, cost governance, decision analysis, and cost recovery and business models.

**Junior Analyst** | State Street | Boston, MA | [Link to application]  
- Provide analytical and system support for various Fixed Income and Cash portfolio construction and trading systems.  
- Collaborate with other IT employees and contractors internal to the team as well as in the various infrastructure roles as required by the project.

**Junior Business Analyst** | TouchCommerce | Agoura Hill, CA | [Link to application]  
- Gather standard web analytics data and prepare weekly client reports  
- Manage various projects to help develop new efficiencies for department & company

**Junior Business Analyst** | Central Business Solution  
San Francisco, CA | [Link to application]  
- Receives clear guidance and works as directed on basic analytical tasks.  
- Relies on standard analysis practices and procedures to analyze situations and normally receives detailed instructions on all analysis work.

**Business Analyst** | Seattle, WA | Post on: 11/17 | [Apply Link]  
- Amazon is looking for a motivated individual with strong analytical skills and technology experience to join our Global Inventory Platform team.  
- As a member of the Global Inventory Platform team they will play an integral part in Amazon inventory management by successfully partnering with various operations, transportation, IT, retail, and finance teams to support new business initiatives.

**2015 New Graduates—Brand Specialist** | Seattle, WA  
Post on: 11/12 | [Apply Link]  
- Brand Specialists operate as general managers, working across major functional areas such as buying, in Ventory management, and online marketing to drive the performance of strategic vendor partners at Amazon.  
- On a day-to-day basis you will manage revenue and profits, assist in negotiating for improved business terms, and optimize the supply chain to ensure products are available to customers.

**Performance Specialist** | Columbia, MO | Deadline: 11/28 | DuckConnect ID: 19313  
Core Responsibilities:  
- Identify and troubleshoot tech issues with ad networks and publishers.  
- Test ads and monitor AdKarma’s publisher sites for bad ads and malware.

**Inside Sales Representative** | Beaverton, OR | Deadline: 11/28 | DuckConnect ID: 19807  
Core Responsibilities:  
- Inside position working with a diverse range of customers to determine appropriate product solutions lifting, pulling, and positioning with the largest range of hoists, winches and small cranes available from any single source.

**PCRA Brokerage Representative** | Richfield, OH | Deadline: 11/29 | DuckConnect ID: 19343  
Core Responsibilities:  
- The PCRA is a self directed brokerage account that is typically linked to a 401(k) plan or similar retirement plan. In this role, the call center representative will be taking inbound calls from retirement plan participants who are participating in the Schwab Personal Choice Retirement Account® (PCRA) offering.
Jobs still available

Site Manager | Lincoln, NE | Deadline: 11/29 | DuckConnect ID: 18565
- Core Responsibilities:
  - Identify opportunities to increase revenue for our publisher partners through network optimization
  - Build strong relationships with advertising networks to ensure long-term client success
  - Negotiate with advertising networks to increase rates and spend levels

National Expansion Team - Sales Representative | Pittsburgh, PA | Deadline: 11/26 | DuckConnect ID: 19890
- Responsibilities:
  1) Proactively develop a new portfolio of clients through cold calling industry leads – Building your empire
  2) Take charge of client service issues through to the point of resolution.
  3) Be the liaison between shipper, consignee, and carrier

Global Investment Research, Tactical Research, Business Analyst | Goldman Sachs | New York, NY | Link to application
- Goldman Sachs is looking for a Business Analyst to join their Tactical Research Team in New York.
- Working closely with the Directors of Research, Sector Analysts, Business Analytics and other members of the Tactical Research team, the Business Analyst would:
  1) Create and contribute to thematic cross sector and industry research pieces.
  2) Conduct in depth analysis and interpret market events, data and trends.
  3) Respond to bespoke requests and develop presentations for marketing meetings

Business Analyst (Management Rotation Program) | Flextronics | San Jose, CA | Link to application
- Corporate strategic vectors
- New market and M&A strategy. New service offering development and launch
- Operations profitability improvement
- Externally facing macro, market, and competitor analysis.
- Working with a business unit or market segments to grow a
- Customer account. Ensure Flextronics values and culture are part of work life.

Junior Business Analyst | CGI | Fairfax, VA | Link to apply
- Theses Business Analysts will be contributors with business and IT system process knowledge who will contribute to formulating systems scope and objectives relative to the teams’s business plan and industry requirements.
- Specifically, we are seeking Business Analysts with exposure to BRD and FRD and/or data elements, use case experience, and/or prior experience working on technology projects, preferably in the Federal space. Experience in SDL and JAD is strongly desired.

Junior Financial Analyst | Central Business Solutions San Francisco, CA | Post date: 10/19 | Link to Apply
- Responsible for the preparation, analysis and presentation of monthly and ad-hoc financial reports. Assist in preparation of annual budget and current and future year forecasts. Review administration of purchase requests and accounting documents. Analysis and presentation of monthly and annual fleet results/plans will also be required.

Financial Analyst—University Hire | NetApp Sunnyvale, CA | Post on: 11/03 | Link to Apply
Essential Functions:
- The Financial Analysts role has responsibility for a wide range of financial support and analysis tasks.
- Prepare and drive operational and financial metrics in support of key decision making.
- Gather, analyze, prepare and summarize recommendations for financial plans, acquisition activity, trended future requirements and operating forecasts.
- Work with cross-functional groups to provide technical support to business units including: Forecasting, Budgeting, Variance analysis, Cost analysis, Product pricing and etc.

College Hire Finance Entry Level—Staff Analyst
The Clorox Company | Oakland, CA | Post on: 10/12 | Link to apply
Typical Entry Level Job Responsibilities
- Report actual performance vs. forecast, including identifying key variance drivers.
- Plan, execute and improve the quarterly financial forecasting and/or close process
- Prepare and analyze volume shipment reports for senior management
- Ensure accuracy of cost and spending related accounts on financial statements
Internships

HHS/OIG/OAS Internship | U.S. Dept. of Health and Human Services, OIG Office of Audit Services | Seattle WA
**Deadline: 12/04 | DuckConnect ID: 3994.**
- The U.S. Department of Health & Human Office of Inspector General has full-time or part-time, unpaid internship positions available in its Seattle Office of Audit Services (OAS). OAS conducts national audits to provide HHS, Congress, and the public timely, useful, and reliable information on significant issues within the Department. These audits focus on preventing waste, abuse, or mismanagement and promoting the economy, efficiency, and effectiveness of HHS programs.

New Financial Advisor Training program and Intern
North Star Resource Group | Portland, OR | **Deadline: 12/05** | DuckConnect ID: 19183.
- Young advisors will be exposed to the following aspects of the financial services industry:
  - Market Research and initiatives
  - Sales
  - Contacting Referral leads
  - Setting up Seminars & Dinner Presentations
  - Generating Attendee's to various Marketing Events
  - Updating Client database Systems
  - Assembling Marketing Materials
  - Scheduling Client Reviews
  - Early Financial Advisor Training & Development.

Congressional Intern | Congressman Kurt Schrader
Washington, DC | **Deadline: 12/05** | DuckConnect ID: 19336.
- The responsibilities of a Congressional Intern primarily focus on helping the Congressman communicate with his 700,000-plus constituents. Interns will assist the team with phones, mail, tours of the U.S. Capitol Building, and related front office duties. Additional tasks, including drafting correspondence, research projects, and attending hearings may be assigned on a case by case basis.

Student Brand Ambassador | FADE | Eugene, OR
**Deadline: 12/16** | DuckConnect ID: 19380.
- **Key Responsibilities:**
  1) Establish relationships with students and educate them on FADE.
  2) Generate awareness on your campus and increase student usage.
  3) Communicate and work with FADE to plan and execute on-campus initiatives.
  4) Submit post-event form to ensure proper implementation.
  5) Act as the liaison between your school and FADE; including faculty, security, administration etc.

Media and Marketing Coordinator Internship | Locus Marketing | Eugene, OR | **Deadline: 12/15** | DuckConnect ID: 19744.
- At Locus Marketing, we are all about delivering high quality, empowering websites for the fitness industry through a creative and dynamic team collaboration.
- Responsibilities (include but not limited to the following):
  - Content writing (i.e. articles, blog, and newsletters)
  - Assist with keyword research and other SEO activities
  - Market research
  - Social media
Internships Still Available

**Finance Internship** | NEDCO | Springfield, OR | Deadline: 12/09 | DuckConnect ID: 9295.
- The Accounting Intern will be performing a variety of duties as instructed by the Finance Manager including working on budget research and set-up, reconciling of general ledger accounts to sub ledgers, assisting in audit preparation, filing, making copies, and writing letters. Other duties as assigned by Finance Manager.

**ESSENTIAL DUTIES:**
- Assist with set up of budget and allocation of expenses.
- Filing, making copies, retrieving data as needed.
- Assist in preparation for annual audit.
- Work on Asset Management spreadsheets monthly.

**Finance Internship** | Intel | OR | Deadline: 12/07 | DuckConnect ID: 19229.
- Intel offers a summer intern program beginning summer 2015. Intel Finance is looking for Undergraduate and Graduate candidates with degree emphasis in Finance, Economics, or Accounting and minimum GPA of 3.0. Additional qualifications include:
  1) Ability to demonstrate strong analytical, problem solving, influence, leadership and communication skills.
  2) A demonstrated ability to deliver results in a short time period while working in a dynamic, cross functional, team orientated environment.
  3) A firm grasp of financial statements and their interrelationships; accounting and control knowledge would be an added advantage.

**Finance Internship** | Abbott | Chicago, IL | post on: 11/04 | Apply Link
- The purpose of the internship is to provide meaningful professional hands-on experience to students with proven academic performance and leadership potential. Abbott hires students majoring in Finance or Accounting into this internship program based on business need. Ideal candidates will combine technical and business knowledge with analytical strength and creative problem solving abilities.

**Finance Analyst Intern** | Infinera | Sunnyvale, CA | post on: 11/03 | Apply Link
Essential Functions And Key Responsibilities
- Prepare spending accruals.
- Perform cost center expense review.
- Prepare Inventory reconciliation.
- Prepare OCOGS account review and reconciliation.
- Assist with fixed assets accounting - CIP capitalization and re-classe.
- Assist finance team with monthly close procedures
- Assist with data entry and filing

**International Internship BMN NA—Purchasing**
BMW | Woodcliff Lake, NJ | post on: 10/01 | Apply Link
- The intern supports the buying team in various purchasing projects, for instance to support the pre-selection of bidders, creation of RFP (Request for Proposal), analysis of proposals, negotiations, set up contracts with vendors. The intern also gets the chance to work independently on smaller purchasing projects (including negotiations).
- Furthermore, we have just set up a supplier database and supplier evaluation tool. This new system has to be maintained and developed further in terms of structure, re

---

**Sales Intern - Summer 2015** | Yelp Inc | San Francisco, CA | Deadline: 11/30 | DuckConnect ID: 18761.
Yelp is seeking summer interns to work side-by-side with our passionate, hard-working Account Executives in San Francisco. That’s right, each intern will work on the sales floor to learn everything from prospecting new leads, building relationships, to educating clients about Yelp, and even closing deals.

Intern Responsibilities and Expectations:
- Manage a high volume of leads, conduct introductory calls, educate clients on the power of Yelp, and help close deals.
- Make a high-volume of outbound calls to local business owners each day (70+).
- Work within a fast paced team environment.
- Be a Yelp Ambassador through working with small businesses.
Internships Still Available

Disney College Program | Disney | Orlando, FL/Anaheim, CA | Link to application
- The Disney College Program is a 4-6 month internship program located at the Walt Disney World® Resort near Orlando, FL and the Disneyland® Resort in Anaheim, CA.

Distribution Operations Intern | Target | Albany, OR
Post on: 10/02/2014 | Link to application
- Gain invaluable on-the-job experience, career development and leadership opportunities while getting an introduction to our collaborative, fun and engaging culture.

GEICO Summer Internship | CEICO | Buffalo, NY | Link to application
- Gain first-hand knowledge of our dynamic industry, work on meaningful projects, and have opportunities to network with managers and directors.
- Assignments will include researching insurance industry trends, analyzing business procedures and etc.

2015 Summer Intern Accounting & Finance | Walmart
Bentonville, AR | Link to application
- A highly visible 11-week program designed to provide exceptional learning opportunities and development for undergraduates.
- Students will collaborate with the finance functional areas to identify key issues and deliver solutions.

Strategy & Operations Analyst Intern/Co-Op | Facebook
Menlo Park, CA | Link to application
- Work with internal teams to define metrics, automate data collection, synthesize relevant data, develop analytical models, and generate reports and dashboards.
- Develop technical operational cost models, forecasts, and metrics.

Business Analyst Intern | Kabam | San Francisco, CA | Post on: 09/26 | Link
- Business Analyst intern on the Live Operations team is responsible for analyzing product and sales metrics to come up with new ways to maximize the lifetime value of our customers.
- A candidate will Be Assigned a Senior Mentor Who Will Get You Up To Speed Quickly So That You Can Learn As Much As Possible And Contribute To The Success Of The Team.

Bank of the West Intern | Bank of the West | San Francisco, CA | Post on: 10/14 | Link
- The candidate will have the chance to explore the growing financial services industry, learn from experienced banking professionals and have the opportunity to better define your career prospects.
- These are paid internships and provide potential for future job placement with one of the country's fastest growing financial services companies.

Business Analyst Intern | Kaiser Permanente | Oakland, CA | Post on: 10/12 | Link
- Main responsibilities include: work on ad hoc projects to resolve business issues. Through exposure to leadership, project management and business planning activities, develop a foundation for basic requirements necessary to be successful in a business environment. Assist with preparing status reports, tracking action items, and compiling of performance metrics.

Intern Controllership Team | Walmart | San Bruno, CA | Post on: 10/12 | Link
- As an intern in the GEC Controllership group, you will collaborate with each of the areas, including Financial Reporting, Market Development and Financial Systems and Controls, within the Controllership to identify key issues and deliver solutions.

Summer Scholar—Business Analyst, Strategy & Operations, Consulting | Deloitte | Seattle, WA | Post on: 10/12 | Link
- Learn the details about our full-time Business Analyst Program, including the Business Analyst Rotational Program and our Graduate School Assistance Program. You have the opportunity to earn an offer for the full-time program at the conclusion of your internship based on your performance.

Operations Leadership Intern — University Fulfillment | Amazon | Seattle, WA | Post on: 07/25 | Link
- Throughout your internship at a fulfillment center, you will leverage your strong team building and leadership skills through a number of different avenues, and dive deep into the management of process improvement and develop greater scope on your leadership ability. The ideal candidate will strive to become a successful people manager within
Amazon:

**Business Analyst** | Seattle, WA | Post on: 11/17 | [Apply Link]
- As a member of the Global Inventory Platform team they will play an integral part in Amazon inventory management by successfully partnering with various operations, transportation, IT, retail, and finance teams to support new business initiatives.

**2015 New Graduates—Brand Specialist**
Seattle, WA | Post on: 11/12 | [Apply Link]
- Brand Specialists operate as general managers, working across major functional areas such as buying, inventory management, and online marketing to drive the performance of strategic vendor partners at Amazon.

**Associate Account Executive – Inside Sales**
Seattle, WA | Post on: 11/12 | [Apply Link]
- Understand Amazon's display advertising opportunities and tools so as to build relevant advertising solutions for our advertisers.
- Utilize Sales CRM tools to track all pertinent account information and sales progress as well as forecast and prioritize to achieve quarterly quota goals.
- Ability to deliver the highest level of sales and customer service to our clients.

**2015 New Graduates—Business Analyst**
Seattle, WA | Post on: 11/14 | [Apply Link]
- Enable effective decision making by retrieving and aggregating data from multiple sources and compiling it into a digestible and actionable format.
- Identify process and system improvement opportunities by monitoring existent metrics, analyzing data and partnering with internal teams.
- Design and develop automated reporting solutions to enable stakeholders to manage the business and make effective decisions.

**2015 New Graduates - Talent Acquisition Development Program** | Seattle, WA | Post on: 11/12 | [Apply Link]
- As a participant in this high-profile program, you will develop a broad set of skills and experiences as you progress through training, focused skills development and mentoring. This is a career track program designed to advance you through your career and prepare you to become a senior recruiter within Global Talent Acquisition.

**Associate Site Merchandiser** | Seattle, WA | Post on: 11/13 | [Apply Link]
- Top-tier academic performance at the undergraduate level.
- Exceptional written and verbal communication.
- Ability to communicate with ease to our seller community when needed.
- Internship experience, such as Marketing analytics, social media, research assistant.

**Financial Analyst Intern** | Seattle, WA | Post on: 10/29 | [Apply Link]
- Internship experience includes:
  - Preparation of month end close journal entries
  - Involvement in designing accounting requirements and project launches.
  - Analytical fluctuation analysis of account balances

**Operations Finance Intern** | Seattle, WA | Post on: 11/16 | [Apply Link]
Key Responsibilities May Include:
- Providing analytical support for facility optimization initiatives.
- Providing financial analysis to prioritize and lead cost reduction opportunities.
- Analyzing trend patterns within the fulfillment center and working with the site controller and senior financial analyst to help identify and analyze areas for improvement.
# Career Workshops & Events

**November 2014—December 2014**

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
</tbody>
</table>
| • UO ECON CLUB  
6:00 pm—Lillis 185 |  | • How Do I Write an Effective Resume & Cover Letter? 10:00pm—11:30pm  
• What Kind of Work or Major Matches My Interests? 1:00pm-2:30pm  
• Who Am I and What Matches My Personality? 3:30pm—5:00pm |  |  |
| 8      | 9       | 10        | 11       | 12     |
| 15     | 16      | 17        | 18       | 19     |

**LOCATIONS**

⇒ All workshops are held at the Career Center, unless stated otherwise | 220 Hendricks Hall  
⇒ Economics Career Success Series | Tuesday @ 6PM—PLC 412  
⇒ UO Economics Club | Monday @ 6PM—Lillis 185  
⇒ UO International Business and Economics Club | Tuesday @ 6PM-Lillis 162 *(for even weeks only)*